

Public Records Request Fee Schedule – September 1, 2009

General Copies

Size/Format	Fee
8.5 x 11	
8.5 x 14	\$0.25 per page
11 x 17	
CDs	\$1.00 each
DVDs	\$2.00 each
Actual postage costs will be added for any request that is fulfilled by mail.	

Time Intensive Copies

Employee Time Spent	Fee	
First Hour	No charge above the Copy Fee	
Second Hour and Consecutive Hours*	\$20 per hour plus copy fee	
*Partial Hours will be rounded to the next full hour.		

Other Document Copies

Document	Fee
Subdivision Regulations	\$15.00
Oversized copies (larger than 11 x 17)	\$7.00 per page

Maps

Size	Fee	If with Aerial
PDF file	n/a	n/a
8.5 x 11	\$0.25 per map	\$0.50
11 x 17	\$1.00 per map	\$2.00
36 x 36	\$10.00 per map	\$15.00
42 x 42	\$20.00 per map	\$30.00

GIS Data (native format: ESRI feature class or raster dataset)

Data	Availability	Fee per unit	Full
Aerial 1997		\$25.00	\$1000.00
Aerials	Every 3yrs since 2002	\$50.00	\$5000.00
LiDAR	Every 3yrs since 2005	\$50.00	\$2000.00
Contours	Every 3yrs since 2002	\$50.00	\$500.00
Parcels	Updated Quarterly	n/a	\$20.00
Other layers	Updated as needed	n/a	\$10.00

Standard Construction details

Format	Fee
CD	\$25.00
Paper Copies	\$125.00